



SUMMER CAMP REGISTRATION 2023

Dear Parents/Guardians,

Listed below is information you will need to enroll your child in Cornerstone Academy's Summer Camp Program and future dates for Before/After School Fall Enrollment 23-24. To secure your summer camp spot, please review the included material, and fill out the required forms along with the registration fee.

IMPORTANT DATES FOR SCHOOL AGE:

March 20 th – April 14 th	Summer Camp Pre Registration (Current Customers)
April 17 th – May 19 th	Summer Camp Public Registration
June 5 th	Summer Camp Calendar will be sent out
*June 12 th	Summer Camp Begins
July 4 th 2023	Cornerstone Closed (Observe 4 th of July)
July 10 th – 28 th	Before/After School Pre Registration (Current Customers) Information will be handed out
July 31 st – Aug 18 th	Before/After School Public Registration
*August 25 th	Summer Camp Ends
August 28 th – September 1 st	Childcare Available for School Age
September 4 th	Cornerstone Closed (Observe Labor Day)
September 5 th	1 st day of School for KUSD

Our Summer Camp Program will begin on June 12th, 2023. We will be incorporating creative learning with fun fieldtrips. Each family is responsible for a **Summer Camp Registration Fee per child**. The Summer Camp Registration Fee applies to children age **5yr up to age 12yr**. This fee will cover the cost of all fieldtrips taken and supplies needed to make this a Summer Camp success! ***If your Summer Camp registration is not paid by the due date, your child will be unable to participate in Summer Camp.*** A paid Registration fee guarantees your spot in our Summer Camp program. Enrollment is based on a first come first serve basis. We only allot 20 spots per day.

This Registration fee will not be added to your weekly billing. It cannot be paid with an EBT card. Please make payment with cash or check or credit card. Registration fee can be pulled from your Tuition Express Account if requested.

Registration Fee: \$150 per child

April 14th 2023
May 19th 2023

Registration DUE for Current Customers
LAST DAY to pay Registration if available spots remain

Summer Camp Tuition			
FULL DAY 6-12hrs		HALF DAY 4-6hrs	
1 FULL DAY	\$ 65.00	1 HALF DAY	\$ 49.50
2 FULL DAYS	\$ 130.00	2 HALF DAYS	\$ 99.00
3 FULL DAYS	\$ 180.00	3 HALF DAYS	\$ 139.50
4 FULL DAYS	\$ 240.00	4 HALF DAYS	\$ 186.00
5 FULL DAYS	\$ 250.00	5 HALF DAYS	\$ 202.50

FT Enrollment: 10% off on 2nd child/ 5% off 3rd child
 Attendance Schedule: 2 days minimum

- **Payments DUE WEEKLY**
- **EBT payment DUE 5th of each month**

Weekly Field Trips

Children will enjoy weekly field trips to various locations including parks, local businesses and programs that offer summer activities. Please make sure an Enrollment Form is filled out, indicating your child is allowed to leave the building to attend walking and transportation field trips.

Transportation

Children will be transported to fieldtrips using the CSA Vans. Attendance will be taken at boarding of the van and again upon arrival. After children have exited the vehicle, staff will do a walk through to assure all children have departed and then turn off the van alarm. A copy of Health and Emergency contact information will be taken with staff during ALL field trips. A first aid kit is kept in all vans.

Dress

Please dress your child appropriately for the weather. Cornerstone t shirts will be worn over clothing on fieldtrips. Children should wear comfortable rubber soled shoes. NO FLIP FLOPS. Sandals can be worn as long as toes are covered and a strap is on heel.

Items From Home

Please refrain from bringing ANY items from home. This includes toys, cards, electronic devices such as handheld video games, iPad, etc. Cornerstone Academy is not responsible for lost or stolen items.

Electronics

Children will NOT be allowed to use electronic devices including cell phones. If a child is seen with an electronic device, they will be asked to place it in their backpack. The use of electronics causes too many concerns, and we are unable to provide electronics for all children. Please contact the center to speak to your child. Videos and picture taking are NOT allowed on any devices that are in possession of a child.

- If an electronic device is required for therapy and/or parent check-ins, please contact Management.

Absences

Please contact Cornerstone Academy if your child will be absent on a schedule day. Your child will be unable to add an additional day to make up for a day missed. If your child does not arrive at the departure time for a field trip, your child will remain at the center during the allotted field trip time and be placed in a different classroom until summer camp children return.

We cannot allow parents to drop off children at Field Trip locations due to child tracking. Children attending field trips MUST be transported in Cornerstone vans to and from the location.

Ill Children

All children MUST be free of illness to attend and participate in daily activities. Children will be sent home for the following:

- Fever of 100.4 or higher

- Symptoms of covid
- Vomiting / Diarrhea

Any ill children will be isolated and provided a mat while a parent is contacted to pick up.

Medication

If a child needs medication during care, please fill out a REQUIRED Medication Authorization Form. Non-prescriptive medications, i.e., Tylenol, aspirin, cough medicine are not dispensed by staff.

Injuries

Parents will be notified of all moderate injuries and an incident report will be given. Parents will receive a phone call immediately following any head injury.

Behavior Guidelines

We want to ensure we have a common standard of behavior for all children while at summer camp. We expect all children to be respectful to staff and other children. Serious misbehaviors include, teasing/gossiping, vulgar/ profane language, hitting/fighting, not following directions, and stealing. If a child displays these behaviors, parents will be notified, and Management will determine if that child will be sent home. If a child is displaying these behaviors prior to a field trip, that child will be unable to attend the field trip.

Children can be terminated from the program based on the consistency of a child's behavior. A conference with parents, staff, and Center Director will take place prior to any decision.

This information is condensed for Summer Camp. More detailed Cornerstone Policies can be found in our Parent Handbook.

ITEMS NEEDED FOR SUMMER CAMP

- **Backpack:** A bag to place extra clothes and additional items.
- **Change of Clothes:** Your child may have an accident or get clothes wet/dirty. Please bring an extra set.
- **Tennis Shoes:** If not worn daily, they can be kept in backpack for outdoor activities and field trip days.
- **Water Canteen:** Children will have access to drinking water throughout the day at the center. A canteen will allow children to bring accessible water on fieldtrips.
- **Bug Spray / Sunscreen:** Please bring in these items for daily use. We will have extra sunscreen/bug spray for use for all children.
- **Lunch:** Parents/Guardians are required to bring a lunch daily for their child. You may bring items that need warming. Some field trips days will require COLD lunch Only, meaning NO Warming. These days will be listed on the calendar. Please refrain from packing soda in your child's lunch. Milk and water will be offered during snack and lunch times. We have additional food items on hand in the event a lunch is forgotten.

We look forward to a fun and successful Summer Camp! If you have any questions in regard to enrollment information, please contact Cheryl or Ashley for assistance.

Ashley
ashleys@csawis.com

Cheryl
cheryln@csawis.com

Registration Fee and Schedule DUE April 14th, 2023

Child's Name: _____

Monday: _____ to _____

Tuesday: _____ to _____

Wednesday: _____ to _____

Thursday: _____ to _____

Friday: _____ to _____

Tuition: _____

Parent/Guardian: _____

Registration Fee: \$150

Your billing will be contracted based on the schedule listed above. If at any time your schedule changes, please inform Ashley or Cheryl, so we can adjust your billing accordingly. A 2-week notice is required for all schedule changes.

The Summer Camp Registration Fee must be paid by **April 14th, 2023, to guarantee a spot**, *extended deadline will be May 19th if space allows*. If your child's registration fee is not paid, your child will be unable to attend the Summer Camp Program.

- Please include the **Child Care Enrollment Form, Health History and Emergency Care Plan**, and the **schedule form** along with your **Registration Fee Payment**.