



# SUMMER CAMP REGISTRATION 2024

Dear Parents/Guardians,

Listed below is information you will need to enroll your child in Cornerstone Academy's Summer Camp Program and future dates for Before/After School Fall Enrollment 2024. To secure your summer camp spot, please review the included material, and fill out the required forms along with the registration fee.

## IMPORTANT DATES FOR SCHOOL AGE:

March 25 <sup>th</sup> – April 26 <sup>th</sup>	Summer Camp Pre Registration (Current Customers)
April 29 <sup>th</sup> – May 25 <sup>th</sup>	Summer Camp Public Registration
June 10 <sup>th</sup>	Summer Camp Calendar will be sent out
*June 17 <sup>th</sup>	<b>Summer Camp Begins</b>
July 4 <sup>th</sup>	Cornerstone Closed (Observe 4 <sup>th</sup> of July)
July 15 <sup>th</sup> – Aug 2 <sup>nd</sup> <sup>th</sup>	Before/After School Pre Registration (Current Customers) Information will be handed out
Aug 5 <sup>th</sup> – Aug 23 <sup>rd</sup>	Before/After School Public Registration
*August 23 <sup>rd</sup>	<b>Summer Camp Ends</b>
Aug 26 <sup>th</sup> – Aug 30 <sup>th</sup>	Childcare Available for School Age
September 2 <sup>nd</sup>	Cornerstone Closed (Observe Labor Day)
September 3 <sup>rd</sup>	1 <sup>st</sup> day of School for KUSD

Our Summer Camp Program will begin on June 17th, 2024. We will be incorporating creative learning with fun fieldtrips. Each family is responsible for a **Summer Camp Registration Fee per child**. The Summer Camp Registration Fee applies to children age **5yr up to age 12yr**. This fee will cover the cost of all fieldtrips taken and supplies needed to make this a Summer Camp success! ***If your Summer Camp registration is not paid by the due date, your child will be unable to participate in Summer Camp.*** A paid Registration fee guarantees your spot in our Summer Camp program. Enrollment is based on a first come first serve basis. We only allot 20 spots per day.

***This Registration fee will not be added to your weekly billing. It cannot be paid with an EBT card. Please make payment with cash or check or credit card. Registration fee can be pulled from your Tuition Express Account if requested.***

**Registration Fee: \$175 per child**

**April 26<sup>th</sup> 2024**

**Registration DUE for Current Customers**

**May 25<sup>th</sup> 2024**

**LAST DAY to pay Registration if available spots remain**

<b>SUMMER CAMP TUITION</b>	
<b>2 DAYS PER WEEK</b>	<b>\$135</b>
<b>3 DAYS PER WEEK</b>	<b>\$187.50</b>
<b>4 DAY PER WEEK</b>	<b>\$250</b>
<b>5 DAYS PER WEEK</b>	<b>\$262.50</b>

FT Enrollment: 10% off on 2<sup>nd</sup> child/ 5% off 3<sup>rd</sup> child

Attendance Schedule: 2 days minimum

- **Payments DUE WEEKLY**
- **EBT payment DUE 5<sup>th</sup> of each month**

### **Weekly Field Trips**

Children will enjoy weekly field trips to various locations including parks, local businesses and programs that offer summer activities. Please make sure an Enrollment Form is filled out, indicating your child is allowed to leave the building to attend walking and transportation field trips.

## **Transportation**

Children will be transported to fieldtrips using the CSA Vans. Attendance will be taken at boarding of the van and again upon arrival. After children have exited the vehicle, staff will do a walk through to assure all children have departed and then turn off the van alarm. A copy of Health and Emergency contact information will be taken with staff during ALL field trips. A first aid kit is kept in all vans.

## **Dress**

Please dress your child appropriately for the weather. Cornerstone t shirts will be worn over clothing on fieldtrips. Children should wear comfortable rubber soled shoes. NO FLIP FLOPS. Sandals can be worn as long as toes are covered and a strap is on the heel.

## **Items From Home**

Please refrain from bringing ANY items from home. This includes toys, cards, electronic devices such as handheld video games, iPad, etc. Cornerstone Academy is not responsible for lost or stolen items.

## **Electronics**

Children will have limited access to electronic devices including cell phones. If a child is seen with an electronic device during non-electronic time, they will be asked to place it in their backpack. We will decide what time of day may be best for some usage of electronics. The use of electronics can cause concerns, and we are unable to provide electronics for all children. Please contact the center if you need to speak to your child. Videos and picture taking are NOT allowed on any devices that are in possession of a child. We are not responsible for any lost or damaged electronics.

- If an electronic device is required for therapy and/or parent check-ins, please contact Management.

## **Absences**

Please contact Cornerstone Academy if your child will be absent on a schedule day. Your child will be unable to add an additional day to make up for a day missed. If your child does not arrive at the departure time for a field trip, your child will remain at the center during the allotted field trip time and be placed in a different classroom until summer camp children return.

**We cannot allow parents to drop off children at Field Trip locations due to child tracking. Children attending field trips MUST be transported in Cornerstone vans to and from the location.**

## **Ill Children**

All children **MUST** be free of illness to attend and participate in daily activities. Children will be sent home for the following:

- Fever of 100.4 or higher
- Symptoms of covid
- Vomiting / Diarrhea

Any ill children will be isolated and provided a mat while a parent is contacted to pick up.

## **Medication**

If a child needs medication during care, please fill out a **REQUIRED** Medication Authorization Form. Prescription Medication **MUST** be in original container with Prescription attached. Non-prescriptive medications, i.e., Tylenol, aspirin, cough medicine must be approved by Manager to be administered.

## **Injuries**

Parents will be notified of all moderate injuries and an incident report will be given. Parents will receive a phone call immediately following any head injury.

## **Behavior Guidelines**

We want to ensure we have a common standard of behavior for all children while at summer camp. We expect all children to be respectful to staff and other children. Serious misbehaviors include, teasing/gossiping, vulgar/ profane language, hitting/fighting, not following directions, and stealing. If a child displays these behaviors, parents will be notified, and Management will determine if that child will be sent home. If a child is displaying these behaviors prior to a field trip, that child will be unable to attend the field trip.

Children can be terminated from the program based on the consistency of a child's behavior. A conference with parents, staff, and Center Director will take place prior to any decision.

*This information is condensed for Summer Camp. More detailed Cornerstone Policies can be found in our Parent Handbook.*

## ITEMS NEEDED FOR SUMMER CAMP

- **Backpack:** A bag to place extra clothes and additional items.
- **Change of Clothes:** Your child may have an accident or get clothes wet/dirty. Please bring an extra set.
- **Tennis Shoes:** If not worn daily, they can be kept in backpack for outdoor activities and field trip days.
- **Water Canteen:** Children will have access to drinking water throughout the day at the center. A canteen will allow children to bring accessible water on fieldtrips.
- **Bug Spray / Sunscreen:** Please bring in these items for daily use. We will have extra sunscreen/bug spray for use for all children.
- **Lunch:** Parents/Guardians are required to bring **a lunch daily for their child**. You may bring items that need warming. Some field trips days will require COLD lunch Only, meaning NO Warming. These days will be listed on the calendar. Please refrain from packing soda in your child's lunch. Milk and water will be offered during snack and lunch times. We have additional food items on hand in the event a lunch is forgotten.

We look forward to a fun and successful Summer Camp! If you have any questions in regard to enrollment information, please contact Cheryl or Ashley for assistance.

Ashley  
[ashleys@csawis.com](mailto:ashleys@csawis.com)

Cheryl  
[cheryln@csawis.com](mailto:cheryln@csawis.com)

Alisha  
[alishab@csawis.com](mailto:alishab@csawis.com)

## Registration Fee and Schedule DUE April 26<sup>th</sup>, 2024

Child's Name: \_\_\_\_\_

Monday: \_\_\_\_\_ to \_\_\_\_\_

Tuesday: \_\_\_\_\_ to \_\_\_\_\_

Wednesday: \_\_\_\_\_ to \_\_\_\_\_

Thursday: \_\_\_\_\_ to \_\_\_\_\_

Friday: \_\_\_\_\_ to \_\_\_\_\_

Tuition: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Registration Fee:     \$175

Your billing will be contracted based on the schedule listed above. If at any time your schedule changes, please inform Ashley or Cheryl, so we can adjust your billing accordingly. A 2-week notice is required for all schedule changes.

The Summer Camp Registration Fee must be paid by **April 26<sup>th</sup>, 2024, to guarantee a spot**, *extended deadline will be May 25<sup>th</sup> if space allows*. If your child's registration fee is not paid, your child will be unable to attend the Summer Camp Program.

- Please include the **Child Care Enrollment Form, Health History and Emergency Care Plan**, and the **schedule form** along with your Registration Fee Payment.