



# SUMMER CAMP REGISTRATION 2025

Included in this packet is information you will need to enroll your child in Cornerstone Academy's Summer Camp Program. To secure your Summer Camp Spot, please review the included material, and fill out the required forms along with a PAID registration fee.

Required forms Include: **Child Care Enrollment Form, Health History and Emergency Care Plan,** and the **Tuition Agreement Form** along with your Registration Fee Payment.

SUMMER CAMP: Ages 5YR – 12YR

*MUST BE 5YR by April 1<sup>st</sup> 2025.*

## IMPORTANT DATES FOR SUMMER CAMP:

March 3<sup>rd</sup> – May 30<sup>th</sup>

Summer Camp Registration  
First Come First Serve

June 9<sup>th</sup>

Summer Camp Field Trip Calendar will be sent out

June 16<sup>th</sup>

**Summer Camp Begins**

July 4<sup>th</sup>

Cornerstone Closed (Observe 4<sup>th</sup> of July)

July 14<sup>th</sup> – August 22<sup>nd</sup>

Before/After School Registration

August 22<sup>nd</sup>

**Last Day of Summer Camp**

Aug 25<sup>th</sup> – Aug 29<sup>th</sup>

Childcare Available for School Age  
*NO SUMMER CAMP*

September 1<sup>st</sup>

Cornerstone Closed (Observe Labor Day)

September 2<sup>nd</sup>

1<sup>st</sup> day of School for KUSD

Our Summer Camp Program will begin on June 16th, 2025. We will be incorporating creative learning with fun field trips. Each family is responsible for a **Summer Camp Registration Fee per child**. The Summer Camp Registration Fee applies to children aged **5yr up to age 12yr**. This fee will cover the cost of all field trips taken and supplies needed to make this Summer Camp a success! ***If your Summer Camp registration is not paid by the due date, your child will be unable to participate in Summer Camp.*** A paid Registration fee guarantees your spot in our Summer Camp program. Enrollment is based on a first come first serve basis. We allotted 20 spots per day for Summer Camp.

***This Registration can be added to your weekly billing, but your spot is not guaranteed until the Registration Fee is paid.***

## Registration Fee: \$175 per child

**May 30<sup>th</sup> 2025**

**Last Day to pay Registration Fee**

<b>Summer Camp Tuition</b>	<b>Half Day</b> 5hrs day 7am/8am/9am	<b>Full Day</b>
<b>2 DAYS</b>	<b>\$ 60</b>	<b>\$ 100</b>
<b>3 DAYS</b>	<b>\$ 90</b>	<b>\$ 150</b>
<b>4 DAYS</b>	<b>\$120</b>	<b>\$ 200</b>
<b>5 DAYS</b>	<b>\$150</b>	<b>\$ 250</b>

FT Enrollment: 10% off on 2<sup>nd</sup> child/ 5% off 3<sup>rd</sup> child  
Attendance Schedule: 2 days minimum

- **Payments DUE WEEKLY**
- **EBT payment DUE 5<sup>th</sup> of each month**
- **Co Pay Due at the end of each month**

## **Weekly Field Trips**

Children will enjoy weekly field trips to various locations including parks, local businesses and programs that offer summer activities. Please make sure an Enrollment Form is filled out, indicating your child is allowed to leave the building to attend walking and transportation field trips.

## **Transportation**

Children will be transported to fieldtrips using the CSA Vans. Attendance will be tracked during all van transportation, Departure and Arrival. When children have exited the vehicle, staff will do a walk through to assure all children have departed and then turn off the van alarm. A copy of Health and Emergency contact information will be taken with staff during ALL field trips. A first aid kit is kept in all vans.

## **Dress**

Please dress your child appropriately for the weather. Cornerstone t- shirts will be worn over clothing on field trips. Children should wear comfortable rubber soled shoes. NO FLIP FLOPS. Sandals can be worn as long as toes are covered, and a strap is on heel.

## **Items From Home**

Please refrain from bringing ANY items from home. This includes toys, cards, electronic devices such as handheld video games, iPad, etc. Cornerstone Academy is not responsible for lost or stolen items.

## **Electronics**

Children will NOT be allowed to use electronic devices including cell phones. If a child is seen with an electronic device, they will be asked to place it in their backpack. The use of electronics causes too many concerns, and we are unable to provide electronics for all children. Please contact the center if you need to speak to your child. Videos and picture taking are NOT allowed on any devices that are in possession of a child.

- If an electronic device is required for therapy, please contact Management.

## **Absences**

Please contact Cornerstone Academy if your child will be absent on a schedule day. Your child will be unable to add an additional day to make up for a day missed. If your child does not arrive at the departure time for a field trip, your child will remain at the center during the allotted field trip time and be placed in a different classroom until summer camp children return.

## Ill Children

All children MUST be free of illness to attend and participate in daily activities. Children will be sent home for the following:

- Fever of 101.0 or higher
- Symptoms of Covid/Flu
- Vomiting / Diarrhea

Any ill children will be isolated and provided a mat while a parent is contacted to pick up.

## Medication

If a child needs medication during care, please fill out a REQUIRED Medication Authorization Form. Non-prescriptive medications, i.e., Tylenol, aspirin, cough medicine are not dispensed by staff.

## Injuries

Parents will be notified of all moderate injuries and an incident report will be given. Parents will receive a phone call immediately following any head injury.

## Behavior Guidelines

We want to ensure we have a common standard of behavior for all children during summer camp. We expect all children to be respectful to staff and other children. Serious misbehaviors include teasing/gossiping, vulgar/ profane language, hitting/fighting, and refusal to following directions. If a child displays these behaviors, parents will be notified, and Management will determine if that child will be sent home. If a child is displaying these behaviors prior to a field trip, that child will be unable to attend the field trip.

Children can be terminated from the program based on the consistency of a child's behavior. A conference with parents, staff, and Center Director will take place prior to any decision.

*This information is condensed for Summer Camp. More detailed Cornerstone Policies can be found in our Parent Handbook.*

- **ALL children MUST be dropped off by 10am DAILY.**
- **Fieldtrip Days will require earlier drop-off times.**

We cannot allow parents to drop off children at Field Trip locations due to child tracking. Children attending field trips MUST be transported in Cornerstone vans to and from the location.

## ITEMS NEEDED FOR SUMMER CAMP

- **Backpack:** A bag to place extra clothes and additional items.
- **Change of Clothes:** Your child may have an accident or get clothes wet/dirty.
- **Tennis Shoes:** If not worn daily, they can be kept in backpack for outdoor activities and field trip days.
- **Reusable Water Bottle:** Children will have access to drinking water throughout the day at the center. A canteen will allow children to bring accessible water on field trips and outside when needed. Please label with child's name.
- **Bug Spray / Sunscreen:** Please bring in these items for daily use. We will have extra sunscreen/bug spray for use for all children.
- **Lunch:** Parents/Guardians are **required** to bring **a lunch daily for their child**. You may bring items that need warming. Some field trips days will require COLD lunch Only, meaning NO Warming. These days will be listed on the calendar. Please refrain from packing soda in your child's lunch. Milk and water will be offered during snack and lunch times. We have additional food items on hand in the event a lunch is forgotten.
- Please refrain from Ramen and Easy Mac as these items require extended time for "cooking". We ask these items be "cooked" prior and we can warm them.

We look forward to a fun and successful Summer Camp! If you have any questions in regard to enrollment information or fieldtrips, please contact Cheryl or Ashley for assistance.

Ashley  
[ashleys@csawis.com](mailto:ashleys@csawis.com)

Cheryl  
[cheryln@csawis.com](mailto:cheryln@csawis.com)

Alisha  
[alishab@csawis.com](mailto:alishab@csawis.com)

The last day to pay Registration Fee will be **May 30<sup>th</sup>, 2025**. If your child's registration fee is not paid, your child will be unable to attend the Summer Camp Program.

**SUMMER CAMP TUITION AGREEMENT – 1013478**

Child's Name: \_\_\_\_\_ DATE: \_\_\_\_\_

Child's DOB: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

**Parent EMAIL:** \_\_\_\_\_ **-MANDATORY**

My child will attend Cornerstone Academy of WI according to the following schedule.

Weekly Schedule	Drop Off Time	Pick up Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
<b>REGISTRATION FEE</b>	<b>\$ 175</b>	

Tuition Total: \_\_\_\_\_

Discounts:  10% 2<sup>nd</sup> child     5% 3<sup>rd</sup> child    FULL-TIME ONLY (5 days per week)

**Weekly Tuition Cost:** \_\_\_\_\_

*I understand that the agreed tuition will be billed weekly based on the schedule stated above. EBT payments are due on the 5<sup>th</sup> of each month, with the remaining balance due at the end of the month. Self-pay customers are required to pay weekly unless signed up for TE. To obtain accurate billing, a new tuition agreement must be filled out for any permanent changes to the weekly schedule.*

*Payment agreement does not include extra charges that may be incurred such as adding days, yearly registration fees, field trip fees, or potty-training fees as agreed upon.*

Parent Guardian Signature: \_\_\_\_\_

Office USE:

Enrollment DATE: \_\_\_\_\_ SP / EBT