



# SUMMER CAMP REGISTRATION 2026

Included in this packet is information you will need to enroll your child in Cornerstone Academy's Summer Camp Program. To secure your Summer Camp Spot, please review the included material, and fill out the required forms along with a **PAID** registration fee. Required forms Include: **Child Care Enrollment Form, Health History and Emergency Care Plan, Photo Release form, Tuition Agreement Form and Policy Book Agreement, and Tuition Express Form.**

SUMMER CAMP: Ages 5YR – 12YR

*MUST BE 5YR by January 1<sup>st</sup> 2026.*

## IMPORTANT DATES FOR SUMMER CAMP:

March 9 <sup>rd</sup> – May 29 <sup>th</sup>	Summer Camp Registration First Come First Serve Registration Fee <b>MUST</b> be paid to hold spot
June 8 <sup>th</sup>	Summer Camp Field Trip Calendar will be sent out
June 15 <sup>th</sup>	<b>Summer Camp Begins</b>
July 14 <sup>th</sup> – August 22 <sup>nd</sup>	Before/After School Registration First Come First Serve (Bose, Harvey, Somers)
August 21 <sup>st</sup>	<b>Last Day of Summer Camp</b>
Aug 24 <sup>th</sup> – Aug 28 <sup>th</sup>	Childcare Available for School Age <i>NO SUMMER CAMP</i>

Our Summer Camp Program will begin on June 15th, 2026. We will be incorporating creative learning with fun field trips. Each family is responsible for a **Summer Camp Registration Fee per child**. The Summer Camp Registration Fee applies to children aged **5yr up to age 12yr**. This fee will cover the cost of all field trips taken and supplies needed to make this Summer Camp a success! ***If the Summer Camp registration is not paid upon Registration, your child will be unable to participate in Summer Camp.*** A paid Registration fee guarantees your spot in our Summer Camp program. Enrollment is based on a first come first serve basis. We allocate 20 spots per day for Summer Camp.

***The Registration Fee can be added to your weekly billing, but your spot is not guaranteed until the Registration Fee is paid.***

**Registration Fee:** \$200 per child

**TUITION FEES:** \$50 per day – Full Day (Max 10hrs per day)  
\$30 per day – Half Day (Max 5 hrs per day)

- **Tuition is DUE WEEKLY. Tuition Express for payment is required.**
- **EBT payments due 5<sup>th</sup> of each month, remainder due end of each month.**

### **Weekly Field Trips**

Children will enjoy weekly field trips to various locations including parks, local businesses and programs that offer summer activities. Please make sure your **Enrollment Form** is filled out, indicating your child is allowed to leave the building to attend walking and transportation field trips.

Some field trip locations require a signed Waiver and/or Participation agreement. We will hand these forms out to be signed after Registration fee is paid. Please return asap to ensure your child can participate in field trips.

Field trip start times may vary. Drop off times may have to be earlier than your schedule drop off time due to the required field trip time. Please check the calendar for scheduled departure times. All times on Calendars are required drop off times for the day.

### **Transportation**

Children will be transported to fieldtrips using the CSA Vans. Attendance will be tracked during all van transportation, Departure and Arrival. When children have exited the vehicle, staff will do a walk through to assure all children have departed and then turn off the van alarm. A copy of Health and Emergency contact information will be taken with staff during ALL field trips. A first aid kit is kept in both vans. Cornerstone Academy will provide booster seats for children. In Wisconsin, children are required to use a booster seat until they are 8 years old, weigh more than 80 pounds, or are taller than 4 feet 9 inches (57 inches). Booster seats are required after children outgrow their forward-facing harnessed seat (usually at age 4 and 40 pounds).

## **Dress**

Please dress your child appropriately for the weather. Cornerstone t- shirts will be worn over clothing on field trips. Children should wear comfortable rubber soled shoes. NO FLIP FLOPS OR SANDALS for daily wear. CROCS may be worn on water days. They are not suitable for outdoor play. Please bring tennis shoes for daily wear.

## **Items From Home**

Please refrain from bringing ANY items from home. This includes toys, cards, electronic devices such as handheld video games, iPad, smart watch etc. Cornerstone Academy is not responsible for lost or stolen items.

## **Electronics**

Children will NOT be allowed to use electronic devices including cell phones and smart watches. If a child is seen with an electronic device, they will be asked to place it in their backpack. The use of electronics causes too many concerns, and we are unable to provide electronics for all children. Please contact the center if you need to speak to your child. Videos, pictures and phone calls are not allowed on any devices that are in possession of a child.

- If an electronic device is required for therapy, please contact Management.

## **Absences**

Please contact Cornerstone Academy if your child will be absent on a schedule day. Your child will be unable to add an additional day to make up for a day missed. If your child does not arrive at the departure time for a field trip, your child will remain at the center during the allotted field trip time and be placed in a different classroom until summer camp children return.

## **Ill Children**

All children MUST be free of illness to attend and participate in daily activities. Children will be sent home for the following:

- Fever of 100.4 or higher
- Symptoms of Flu or Respiratory
- Vomiting / Diarrhea

Any ill children will be isolated and provided a mat while a parent is contacted to pick up. Parents must pick up within 1 hr of phone call.

## Medication

If a child needs medication during care, please fill out a REQUIRED Medication Authorization Form. Non-prescriptive medications, i.e., Tylenol, aspirin, and cough medicine may be dispensed by staff if required and a medication form is filled out. Fever reducing medication can be administered but the child MUST be picked up if they have a fever. Prescription medications can be dispensed by staff. Medication MUST be in original packaging with original label with child's name. Please provide a current unexpired EPI pen for your child if they require one for a severe allergy.

## Injuries

An incident report will be given for each injury. Parents will receive a phone call immediately following any head injury as well as any significant injury.

## Behavior Guidelines

We want to ensure we have a common standard of behavior for all children during summer camp. We expect all children to be respectful to staff and other children. Serious misbehaviors include teasing/gossiping, vulgar/ profane language, hitting/fighting, serious safety concerns, and refusal to following directions. If a child displays these behaviors, parents will be notified, and Management will determine if that child will be sent home. If a child is displaying these behaviors prior to a field trip, that child will be unable to attend the field trip and may need to get picked up.

Children can be terminated from the program based on the consistency of a child's behavior or any serious safety concerns. A conference with parents, staff, and Center Director will take place prior to any decision.

*This information is condensed for Summer Camp. More detailed Cornerstone Policies can be found in our Parent Handbook.*

- **ALL children MUST be dropped off by 10am DAILY.**
- **Fieldtrip Days will require earlier drop-off times. Please check the calendar daily.**

We cannot allow parents to drop off children at Field Trip locations due to child tracking. Children attending field trips MUST be transported in Cornerstone vans to and from the location.

## ITEMS NEEDED FOR SUMMER CAMP

- **Backpack:** A bag to place extra clothes and additional items in. This can be kept at the center daily and may be brought with us on field trips to carry personal items.
- **Change of Clothes:** Your child may have an accident or get clothes wet/dirty.
- **Tennis Shoes:** If not worn daily, they can be kept in backpack for outdoor activities and field trip days.
- **Reusable Water Bottle:** Children will have access to drinking water throughout the day at the center. A canteen will allow children to bring accessible water on field trips and outside when needed. Please label with child's name.
- **Bug Spray / Sunscreen:** Please bring one of each.
- **Lunch:** Parents/Guardians are **required** to bring **a lunch daily for their child**. You may bring items that need warming.
- **NO EASY MAC OR RAMEN NOODLES Unless COOKED PRIOR.** Please refrain from Ramen and Easy Mac as these items require extended time for "cooking". We ask these items to be "cooked" prior and we can warm them. We only heat items, we do not cook them.
- Some field trips days will require **COLD lunch Only, Meaning NO Warming**. These days will be listed on the calendar. Please refrain from packing soda for your child's lunch. Milk and water will be offered during snack and lunch times. We have additional food items on hand in case a lunch is forgotten. We will not provide lunch daily.

We look forward to a fun and successful Summer Camp! If you have any questions about enrollment information or field trips, please contact Ashley or Cheryl for assistance.

Cornerstone Academy: 262-552-5368

Ashley Program Assistant  
[ashleys@csawis.com](mailto:ashleys@csawis.com)

Cheryl Office Manager  
[cheryln@csawis.com](mailto:cheryln@csawis.com)

Alisha Director  
[alishab@csawis.com](mailto:alishab@csawis.com)

*The last day to Register will be **May 29<sup>th</sup>, 2026, pending availability**. If your child's registration fee is not paid, your child will be unable to attend the Summer Camp Program.*

**SUMMER CAMP TUITION AGREEMENT – 1013478**

Child's Name: \_\_\_\_\_ DATE: \_\_\_\_\_

Child's DOB: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

**Parent EMAIL:** \_\_\_\_\_ **-MANDATORY**

My child will attend Cornerstone Academy of WI **Summer Camp** according to the following schedule.

Weekly Schedule	Drop Off Time	Pick up Time
<b>Monday</b>		
<b>Tuesday</b>		
<b>Wednesday</b>		
<b>Thursday</b>		
<b>Friday</b>		
<b>REGISTRATION FEE</b>	<b>\$ 200</b>	

Tuition Total: \_\_\_\_\_

Discounts:  10% 2<sup>nd</sup> child     5% 3<sup>rd</sup> child    FULL-TIME ONLY (5 days per week)

**Weekly Tuition Cost:** \_\_\_\_\_

*I understand that the agreed tuition will be billed weekly based on the schedule stated above. ALL customers are required to sign up for TE and pay weekly unless approved for bi-weekly/monthly payments. EBT payments are due on the 5<sup>th</sup> of each month. To obtain accurate billing, a new tuition agreement must be filled out for any permanent changes to the weekly schedule.*

*Payment agreement does not include extra charges that may be incurred such as adding days, yearly registration fees, additional field trip fees, and food fees, as agreed upon.*

Parent Guardian Signature: \_\_\_\_\_

Office USE:

Enrollment DATE: \_\_\_\_\_ SP / EBT

Expires: 08.28.2026